

A MEETING OF FOULDEN PARISH COUNCIL

will be held on Wednesday 12th June 2024
at The Village Hall, Foulden at 6.00pm.

Dear Councillor,

Your attendance is required at the above meeting of the Parish Council. Members of the press and public are cordially invited.

Signed:

Sarah Hunt

Sarah Hunt Parish Clerk
7th June 2024

AGENDA

1. Apologies and consideration of acceptance for absence.

2. Members' declarations of interest and requests for dispensations.

If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.

You have a Personal Interest in a matter to be discussed if it affects: Your wellbeing or

- financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter.

3. Minutes.

To receive and agree minutes from Full Council Meeting held on 23rd May 2024.

4. Public Forum

To receive comments from members of the public on matters on the agenda.

5. To receive any reports:

- 5.1 County Councillor Fabian Eagle.
- 5.2 District Councillor Ian Sherwood. Report Circulated.

6. Updates on matters not on the agenda.

No decisions may be taken under this item.

- 6.1 Noticeboards. Replacement. Ongoing. Funding to be sought. 3 noticeboards, glass fronted, not lockable, 8 pages.
- 6.2 Village Gate Installation. No update.
- 6.3 Access to Parish Council Unity Bank by C Baldwin, J Green, B Parnham – to receive update. Unity confirms all have been approved.
- 6.4 Flooding on road leading to Beckett End – to receive any response from Cllr F Eagle/Highways.

7. Planning.

- 7.1 To consider planning applications received from Breckland District Council for consultation prior to the meeting and review comments submitted.
 - 7.1.1 3PL/2024/0437/F – Willows, Tallon Street. Proposed self-build/custom build development of a 4 bedroom dwelling and double garage. ‘No Comment’ sent.
- 7.2 To receive notification of any decisions from Breckland District Council.
 - 7.2.1. None

8. Administrative Matters

- 8.1 Emergency/Resilience Plan. To consider action.

9. Finance and Governance

- 9.1 To approve payments and receive notification of income detailed as Annex A plus any late payments received before the meeting.
- 9.2 To receive up to date bank reconciliations if available.
- 9.3 Barclays – Update on the addition of Mrs S Hunt to charity accounts. Cllr S Parker.
- 9.4 Update on Internal Audit actions:
 - Asset register to be updated. To show both acquisition value and insurance value. To be forwarded to insurance company when completed. To be uploaded to website.
 - Bank reconciliation frequency to be added to Internal Control Statement.
 - Financial Regulations to be re-adopted – suggest NPTS version.
 - Data Protection to be included on the Risk Assessment.
 - Risk Assessment to be reviewed. Suggestions made.
 - VAT Claim missing – Jan-March 2023.
 - All Actions to remain on the agenda until completed.
- 9.5 To note the Council has direct debits in place for: The Information Commissioners Officer and Npower (Streetlights).
- 9.6 To note the acknowledgement from PKF Littlejohn (external auditor) of receipt of Year End Accounts. Dated 31.5.24.
- 9.7 To note the Council is using an Annual Microsoft Personal subscription at £59.99/year.
- 9.8 To receive an overview of the current Bank Accounts:
 - Foulde Recreation Ground – Barclays (5723)
 - Foulde Village Hall – Barclays (6820)
 - Foulde Village Hall – Unity (1576)
 - Foulde Highway Surveyors Allotment - Barclays (4512)
 - Foulde Parish Council – Unity (9126)

10 Tree Works

To receive necessary reworks, quotation and consider necessary actions if available.

11. Village Matters.

- 11.1 Community Payback attendance. Update. Cllr S Pye.
- 11.2 To consider a village questionnaire to inform priorities for Council.
- 11.3 To note that the Church yard cutting is £761.25/per annum. To consider a request from the Parochial Church Council for an additional £100.00 donation. Making the annual total to £250.00.

12. Village Hall Charity Number 5216623.

- 12.1 To agree to revoke the enactment of the resolution to act as Sole Trustee of the above charity as a public meeting has appointed a new Trustee Board under the

2001 Trust Deed. This now being in the best interests of the charity as the charity has been re-registered under the 2001 deed and new volunteers have stepped forward to form a Management Committee.

15.2 To agree the hand over date of 1st July 2024.

16. Public Forum

To receive comments from members of the public on matters on the agenda.

17. Matters for next meeting and information.

To review employment policies.

Parish Council Meeting 25th September 2024 at 6pm

Parish Council Meeting 4th December 2024 at 6pm

Parish Council Meeting 6th March 2025 at 6pm