

MINUTES OF A MEETING OF FOULDEN PARISH COUNCIL

held on Wednesday 27th March 2024
at The Village Hall, Foulden at 7.00pm.

Present: Cllrs Carole Balding, Joseph Green, Simon McMahon, Stephen Parker (chair), Billy Pye

Clerk: Mrs Sarah Hunt 7 Members of the public were in attendance.

1. Apologies and consideration of acceptance for absence.

Bee Parnham – family commitment.

2. Members' declarations of interest and requests for dispensations.

None.

3. Minutes.

The minutes from Full Council Meeting held on 5th March 2024 were AGREED as a true and correct record and signed by the Chair.

4. Public Forum

The meeting was addressed with concerns over the Cranswick build.

The churchwardens introduced themselves to the Council and requested support with the grass cutting. They were asked to send in a formal email. The Clerk was asked to research the payment for 2022/23. It was believed the Council donated around £1 – 200.00 last year.

5. To receive any reports:

5.1 County Councillor Fabian Eagle was not in attendance.

5.2 District Councillor Ian Sherwood introduced himself to the meeting and confirmed that the village hall in Foulden had been successful in applying for a D Day grant. Breckland are currently reviewing the Local Plan which should be in place for the next 25 years, the first draft will be published shortly, feed back is welcomed. Mr Sherwood provides a report that will be circulated via the Clerk. There is a public meeting regarding the Cranswick development – it is Kings Lynn & West Norfolk not Breckland District Council who are the planning authority. Residents are encouraged to submit comments to KL & WN. It will be called in and the decision of the planning committee. There are 1'000's of comments on the portal, and a move to agree that the 10km consultation radius is insufficient. Local residents will be affected. Clerk to publicise application. Any comments to be sent to clerk from Councillors who will collate them and submit if received within 5 days.

5.3 Police. Next Safer Neighbourhood Action Panel to be Monday 13 May at St George's Church, Gooderstone. Also available via TEAMS.

6. Updates on matters not on the agenda.

To receive updates from previous meetings. No decisions may be taken under this item.

6.1 Noticeboards –Cllr Balding had consulted local business re;sponsorship and there was no support. Clerk to research any possible sources of funding – 3 noticeboards, glass fronted, not lockable, 8 pages.

6.2 Cllr McMahon has been trying to ascertain when the village gateways will be installed. These have been paid for as part of the 50/50 funding grant award for 2023/4.

7. Planning.

- 7.1.1 To consider planning applications received from Breckland District Council for consultation prior to the meeting.
 - 7.1.1.1 3PL/2024/0258/HOU – 13 Vicarage Road, IP26 5AB. Single storey extension to the rear of the dwelling. Council had no comment it wished to make.
- 7.2 To receive notification of any decisions by Breckland District Council.
 - 7.2.1. None.

8. Administrative Matters

- 8.1 To receive an update on the website. The Clerk and Cllr Green both now have access and the website is being updated as quickly as possible.
- 8.2 The publication scheme was ADOPTED as presented.
- 8.3 The Standing Orders were ADOPTED as presented.
- 8.4 The co-option policy was ADOPTED as presented.
- 8.5 The co-option application form was ADOPTED as presented.
- 8.6 NOTED that the Temporary Clerk is on Annual Leave from Monday 29th April to Friday 10th May 2024. Out of Office will be in place – Cllr J Green to be on the Out of Office.
- 8.7 To Internal Control Document was ADOPTED as presented.
- 8.8 The Financial Regulations were ADOPTED as presented.

9. Finance and Governance

- 9.1 It was RESOLVED to make the payments detailed as Annex A.
- 9.2 Bank reconciliations are unavailable as statements were not available to the Clerk.
- 9.3 Unity bank - form to add S Hunt and remove J Taylor completed.
- 9.4 Unity bank – application to add Cllrs B Parnham and C Balding. Submitted to Unity. No update from Unity.
- 9.5 Noted that the S137 limit for 2024/25 financial year is £10.81/per elector. 342 x £10.81 = £3,697.02
- 9.6 Cllr J Green reported on the subsidence claim at the Village Hall. The recommendation is for tree removal. The monitoring is showing continued movement.
- 9.7 It was AGREED to appoint Di Dann as internal auditor for 2023/24 – quotation received of £45.00.

10. Correspondence

- 10.1 Email: Re: Ammonia impact of large farming development. Clerk to publicise application.

11. Village Matters.

- 11.1 The SAM2 Camera reports for December, January and February were RECEIVED with thanks.

12. Matters for next meeting and information.

Annual Parish Meeting Thursday 25th April 7pm - V Hall AGM at 6.30pm, Annual Meeting of the Recreation Ground at 6pm and Annual Meeting of the Surveyors Allotment at 6.15pm.

Annual Parish Council Meeting – Thursday 23rd May 2024.

Parish Council Meeting 18th September 2024 at 6pm

Parish Council Meeting 4th December 2024 at 6pm

Parish Council Meeting 6th March 2025 at 6pm

Annex A - March 27th 2024				
		Net	VAT	Gross
HMRC	Balancing figure			
HMRC	March salary	£125.40		£125.40
Mrs S Hunt	March salary	£528.07		£528.07
Mrs S Hunt	April Salary	£528.07		£528.07
HMRC	April Salary	£125.40		£125.40
Louise Beaton	Consultancy re; village hall	£350.00		£350.00
Viking Direct	Address Book for passwords	£16.99	£3.40	£20.39
NPTS	Membership	£91.22		£91.22
Highways Allotment	refund ICO registration	£35.00		£35.00
		£1,800.15	£3.40	£1,803.55